

College Vision, Mission & Motto

Vision

To promote knowledge through quality education with a view to developing the human resource of the region for contributing to the process of nation building.

Mission

- To augment the new generation for contributing to the future knowledge-economy.
- To empower the socially, economically and educationally marginalised sections of the society.
- To uplift the rural masses through effective education.

Motto of the College

Tamaso Ma Jyotirgamaya (From the unreal lead us to the real; from darkness lead us in to light; from death lead us to immortality)

The College at a Glance

1. Name : Morigaon College
2. Date of Establishment : 1st July, 1964
3. Affiliation : Affiliated to the Gauhati University
4. UGC Regd. : 2(F) & 12(B)
5. NAAC : 1st Accreditation – 2005 and awarded ‘B’
2nd Accreditation – 2010 and awarded ‘B’
6. Founder Principal : Gurucharan Medhi
7. Former Principals : a. Narendra Nath Keot
b. Prabhu Narayan Mazumdar (i/c)
c. Dr. Harekrishna Deva Sarmah
8. Present Principal : Dr. Lila Kanta Borthakur
9. Programmes Offered : a. Higher Secondary, b. Bachelor of Arts,
c. Bachelor of Science, d. Bachelor of Commerce
e. Post Graduate Programmes under Gauhati University
f. PGDM- Disaster Management
10. Other Courses : a. K.K. Handique Study Centre (Degree & P.G Course)
b. Placement Training c. Vocational Courses
11. Nos. of Teaching Staff : 60 (Full Timers) & 21 (Contractual)
12. Nos. of Non-teaching Staff : 22 (Permanent) & 23 (Temporary)
13. Address for Correspondence : Morigaon College, Morigaon, Assam 782 105
14. Contact No : 03678 240268
15. E-mail ID : morigaoncollege@hotmail.com
Website : www.morigaoncollege.org.in

PROSPECTUS

2018-19



NAAC Accredited Grade 'B'

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A. Introduction

1. About the College

Morigaon College was established on 1st July, 1964. It is one of the oldest institutions of higher education of undivided Nagaon district of Assam. It has already completed 54 years as one of the premiere institutions engaged actively in nurturing and disseminating higher education in the region.

The college is located in the eastern part of the Morigaon Town- the headquarter of Morigaon district of Assam. It is 70 Km away from Dispur, the state capital of Assam. The nearest railway station is Jagiroad (23km) and nearest airport is LGB airport, Borjhar, Guwahati (96 Km).

Since its inception, in the first two decades, the college imparted education only in Arts stream. The science stream was introduced in 1985 to open up a new dimension by facilitating congenial environment to pursue higher education in Science and cultivating scientific temperament. In 2002 the college introduced several vocational and job-oriented courses like Computer Application, Industrial Fish and Fisheries and Functional Hindi. In 2012 Commerce Stream in degree level has been introduced with a view to fulfilling the need of higher education in Commerce for its aspirants. This fulfilled the long felt absence of an academic centre for higher education in Commerce in the whole region. In the face of the current socio-economic background the UGC has reoriented and reshaped its policies and programme to make the Indian higher education system more career oriented with focus on quality and excellence. It is in keeping with the spirit of UGC that Morigaon College introduced certain career oriented courses like Functional English, Translation and Proficiency and Entrepreneurship in Small Scale Industries from the academic session 2004-05. It is expected that the professionally qualified graduates with solid knowledge on the core disciplines and enterprises will have better chances for recruitment in service, industry and self-employment sectors. In the previous academic year, Post Graduate programme under Gauhati University was started in the Dept. of Geography. Opening of Post-Graduate programme in Zoology (Gauhati University) is under process and will be introduced in the current academic session. In the U.G. level, Sociology (General

Course) has been introduced and with it, the number of subjects offered by the college has gone up. Gauhati University has recognized that Chemistry Laboratory of the college is highly capable of facilitating advance research works.

2. Administrative Structure

The academic and administrative affair of the college is managed by a *Governing Body (GB)*, which is the chief executive body of the institution. Discretionary powers are vested upon the governing body and the Principal of the college controls and undertakes the responsibility for the maintenance of standard of education, inter-departmental coordination, examination, research and infrastructure development of the college. The Principal is assisted by the Vice Principal, the teaching and non-teaching staff for smooth running of the administration.

Present Governing Body of Morigaon College

- 1) *President*
Dr. Abani Kr. Bhagawati, Professor, Dept. of Geography, G.U
- 2) *Secretary*
Dr. Lila Kanta Barthakur, Principal, Morigaon College
- 3) *University Nominees*
Prof. Mahendra Ahom, Former Registrar, Tezpur University
Dr. Bhaben Ch. Neog, Principal, Jagiroad College
- 4) *Invitee Member*
Sri Ramakanta Dewri, MLA, Morigaon Constituency
- 5) *Member(s)*
Sri Ganesh Ch. Medhi, Vice Principal, Morigaon College
- 6) *Teacher Representatives*
Dr. Hahiram Lahkar, Assoc. Prof., Morigaon College
Sri Ajit Konwar, Asst. Prof., Morigaon College
- 7) *Guardian Member(s)*
Sri Indramohan Baruah, Social Worker, Morigaon
Dr. Arun Nath, Morigaon Civil Hospital, Morigaon
Ms. Resima Begum, Social Worker, Morigaon
- 8) *Office Staff Representative*
Sri Darasing Patar, Sr. Asst., Morigaon College

3. **Infrastructure and Facilities of the College**

The college has an administrative Block, Academic Block, full-fledged Computer Laboratory, Auditorium, Conference Hall, Library, Boys' Hostel, Girls' Hostel, Gymnasium, Play Ground, Botanical Garden, Canteen, Green House and a newly constructed indoor stadium in the campus. There is a separate 'Science Block' for facilitating teaching and learning of Science subjects. Recently, two new Halls (H1 & V2) have been constructed in the third floor of the Science Block for conducting seminars and classes. A new girls' hostel has also been constructed for the convenience of girl students'.

i) **Guru Charan Medhi Central Library**

Guru Charan Medhi Central Library is named after the founder Principal of the College. It is an RFID based fully automated library using SOUL 2.0 software.

Facilities and services provided by the library :

- The Library has a stock of 34,700 books including texts and references; 26 numbers of Journals/ Magazines; 4 daily News Paper; one employment news; more than 6,000 e-journals and 1, 35,000 e-books through 'N-LIST' subscription.
- Separate 'E-Resource cum Internet Browsing Section' for the students is available.
- 'Book Bank' facility is offered for poor and needy students.
- Reprography facility is available instantly at a nominal price.

ii) **Departmental Library**

Apart from the central library, each department has its own library with a good collection of books, both texts and references for the benefit of students and faculty members.

iii) **A. K. Gohain Memorial Hall (AKG)**

It is a well equipped hall with latest facilities for conducting meetings, seminars etc.

iv) **College Auditorium**

The college has an auditorium with estimated capacity of 1,200 seats. It is well equipped with acoustic sound system that enables the comfortable enactment of various cultural activities of the college.

v) **Seminar Hall**

In addition to AKG, the college has a sophisticated seminar hall with an estimated capacity of 80 seats. The newly constructed Hall (H1) has a seat capacity of 400.

vi) Gymnasium

There is a gymnasium in the college campus with modern equipments.

vii) Games and Sports Facilities

There are different facilities for games and sports in the college. College has a rich stock of sports tools and equipments and a big play ground for outdoor games.

viii) KKHSOU Study Centre

A study centre of Krishna Kanta Handique State Open University was started in the year 2007. It offers graduate, post graduate and certificate courses in a wide array of subjects.

ix) Research Facility

The department of Chemistry of Morigaon College has a well equipped laboratory which provides research facilities.

x) Remedial Course

The college regularly organizes remedial courses for students as needed.

xi) Boys' and Girls' Common Room

There are well-furnished separate common rooms in the college for both boys and girls.

xii) National Service Scheme (NSS)

The college has a unit of NSS which encourages the students in social service. It inculcates social consciousness and a sense of responsibility, discipline and dignity of labour among the youths.

xiii) National Cadet Corps (NCC)

NCC, boys' and girls' wing under 8th Assam Battalion, Nagaon, under the Directorate of Shillong is hosted in the college.

xiv) Green house

A Green House was set up in the year 2007-08 by an organization called Anti-Global Warming Society, Morigaon. It is a noble step towards protecting the degrading environmental conditions. It aims at motivating the students and the local community in creating environmental awareness.

xv) Competitive Examination Training Course

The college introduced a competitive examination training course in the year 2016. This course trains up aspirants of APSC, UPSC, Banking Service etc.

xvi) Students' Welfare Fund

There is a provision for the meritorious students of weak financial background to obtain financial help.

xvii) Spoken English

The college introduced a Spoken English Course for the students in 2015 to enhance the English speaking ability of the students.

xviii) Yoga and Meditation Centre

The meditation centre endeavors to improve the spiritual and mental health of the college family. *Yoga* has been being included in the routine from the session 2007-08.

xix) Geo Help

It is a fund initiated by the department of Geography for its students (Major only) who are financially weak.

xx) College Canteen

The college has a well furnished canteen for students & teachers.

xxi) Coaching on Sports

Morigaon College provides coaching for various sports such as Volleyball, Cricket, Badminton etc in the college premises. It was introduced in the year 2016.

xxii) Vermicompost Plant

A Vermicompost Plant has been setup in the college campus for the production of Bio-fertilizer under the guidance of the Department of Chemistry and Botany.

xxiii) Career Guidance and Counseling Cell

There is a full-fledged career guidance and counseling cell in the college. The Faculty-in-Charge of the cell organizes career guidance and counseling program regularly. For the benefit of the students, External Resource Persons are invited for counseling and guidance.

4. Organizations in the Campus**i) College Teachers' Unit**

The College Teachers' Unit affiliated to Assam College Teachers' Association (ACTA) looks after the needs and requirements of the teachers. The unit patronizes various academic activities and takes active part in the holistic development of the college.

ii) College Students' Union

The College Students' Union is formed every year after the general election in which the students are given the responsibility for selecting their representatives. The union looks after the needs of the students. It also acts as a mediator between the students and the authority in matters concerning the student community.

iii) College Employees' Unit

The college employees' unit was formed to look after the needs and interests of the college employees.

iv) Disaster Management Cell

There is a disaster management cell in the college. The cell provides 24 Hours Ambulance service for mitigating demands arising from any emergency. Besides the college staff, the facility can be availed by any other person of the community in need. There is also a motor boat, which is used in rescue, relief and rehabilitation services during flood. The cell also organizes different activities in association with District Disaster Management Authority, Morigaon.

v) Alumni Association

The alumni association of Morigaon College came into being in the year 2003. The association aims at encouraging and extending help for the holistic development of the college.

vi) Morigaon Mahavidyalaya Mahila Mancha (MMMM)

Morigaon Mahavidyalaya Mahila Mancha is a women's forum of the college which was established on 29th November, 2005 by the women teachers of the college.

Objectives of the Mahila Mancha are :

- (a) To educate the women of the society about their socio-economic rights and to promote all round development.
- (b) To provide support to the needy section of the society regarding health.
- (c) To conduct awareness programmes on the effect of any kind of social evils among the women, youth and juveniles of the society.

vii) Women Cell (ACTA)

There is a Women Cell in ACTA and college has two representatives as per rule of ACTA. All the women teachers of the college are members of the cell.

viii) Morigaon District Tourist Information Center

The Department of History, Morigaon College renders ready information about the district to persons interested in the field.

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ix) Cultural and Anthropological Museum

There is an anthropological museum in the department of Anthropology. Various Fishing, hunting and agricultural implements used by different ethnic groups of North-East India as well as their various dresses and fabrics along with model of houses of the different tribes of the region are kept for preservation and display.

x) Morigaon Satriya Sangeet Mahavidyalaya

Morigaon *Satriya Sangeet Mahavidyalaya*, which is affiliated to the Dibrugarh University, is running in the College premises. It is involved in disseminating Indian Classical Music and Dance. *Bargeet, Khool, and Satriya Dance* are the basic thrust areas of this Mahavidyalaya.

xi) Assam Science Society, Morigaon College Unit

The Assam Science Society, Morigaon College Unit endeavours to promote and advance the cause of science in both pure and applied branches. The society disseminates awareness and knowledge of science by organizing symposia, seminars and demonstration etc. The official works of the unit are conducted from the Department of Zoology.

B. Rules and Regulations

1) Rules and Regulation of the College

i) College Uniform:

H.S. & Degree Students: Boys must be dressed in white shirt and black formal pant. Close fitting & low waist/ mid-rise/ low-rise pants will not be considered. The dress code for girls is blue *salwar*, white *kameez* and blue *dupatta*. Short fitting dress & leggings/pants will not be considered. *Shirt, Pant and Salwar-kameez* must be of appropriate length – neither too long nor too short. Only maroon coloured blazer or cardigan during winter for both boys and girls is recommended. Jacket, jeans and T-shirts are not a part of the dress code. A college logo (which shall be supplied by college authority during admission period) has to be affixed by each student on shirt pocket position (for boys) and *kameez* on right arm position (for girls). All students must maintain the dress code of the college. No student shall be allowed to attend classes, festivals or any functions without proper uniform. Students must carry their Identity cards to the college.

P.G. Students: There is a separate dress code for the P.G. Students. While, boys must wear light blue shirt and black pant, girls should be dressed in white *salwar*, white *kameez* and blue & white printed *dupatta*. Affixing the college logo (As specified above) and carrying the identity card is mandatory. During winter, only light blue colour blazer/cardigan is recommended for boys and girls.

ii) **Rules concerning student conduct:** Each student is required to attend allotted lectures, tutorials, and practical classes. Use of mobile phone by students is strictly prohibited in the college campus. Exhibition or introduction of any political party-emblem in the college premises is forbidden. Disciplinary action will be taken against a student resorting to such acts. Disciplinary action will also be taken against any student resorting to acts calculated to cause public nuisance, disturbance of public peace, law and order. Any of the following acts by students shall be considered as a major breach of discipline: (a) Habitual unpunctuality, (b) Any form of immoral behaviour, (c) Use of intoxicants, drugs etc. in the college premises or in any of the attached hostels. (d) Resorting to violence of any kind.

iii) **Anti-Ragging:** Ragging is strictly prohibited in the College premises as per UGC rule. Morigaon College has an Anti-ragging Committee and Anti-ragging Squad.

iv) **Library Rules:** The library is kept open from 9.30 a.m. to 4.00 p.m. throughout the year on all working days, except on public holidays. Membership of the library is open to the students, teachers and non-teaching staff of the college. Newly admitted will have to fill up a library

membership form and have to submit it along with two copies of recent passport size coloured photograph. Students can issue/ return books themselves in the 'Self Service Kiosk' automatically with the RFID library card.

2) Rules and Regulations of the University

- i) **General Rules and Regulations of Gauhati University:** A student shall not be allowed to appear in the higher Secondary/Degree semester end examination as a regular candidate if she/he has not attended a minimum of 75% of the total lectures delivered in each subject. A student with attendance between 75% and 65% will be declared as Non-collegiate. The non-collegiate students will be allowed to appear in the examination if he/she takes casual admission. Students attending less than 65% of the total lectures delivered against any subject shall be considered as dis-collegiate. Dis-collegiate students must not be allowed to appear in examination at any cost. The dis-collegiate students will be allowed to appear in examination next year if one takes fresh admission. The calculation of attendance takes place after all the classes are closed. Failed/backed/ dropped students in any examination will be allowed to appear in the same examination after getting casual admission. Sessional examinations are conducted in the months of October (During Odd Semester) and in April (During Even Semester). For continuous evaluation of the performance of the students, the college conducts unit tests and terminal examinations. Two unit tests are conducted for HS 1st and 2nd year students. One Terminal examination carrying 100 marks in each paper is conducted before Puja vacation for higher secondary students. A Pre-final Examination is held in the month of November for higher secondary course.

3) Regulations and Syllabus of Gauhati University for TDC Semester System Regulations

1. There will be six semesters covering 3 (three) years.
2. More weightage is given to internal assessment.
Internal assessment /evaluation = 20%
External (semester end) evaluation = 80%
3. There shall be at least one Sessional examination in each semester.
4. There is provision for clearance of absent or failed papers.
5. There is provision for 'repeat' of any one of theory papers in 1st, 2nd, 3rd, 4th, 5th semesters. A student may be allowed to appear for 'Betterment' of marks in one paper in 5th semester, provided that the student secures less than 45% of marks in the paper.

b) Syllabus

1. Major :

Semester	Course	Total mark	Credit	Total credit
1 st	Major	200	16	32
	1 st Subsidiary	75	6	
	2 nd Subsidiary	75	6	
	English I	50	4	
2 nd	Major	200	16	32
	1 st Subsidiary	75	6	
	2 nd Subsidiary	75	6	
	English II	50	4	
3 rd	Major	200	16	
	1 st Subsidiary	75	8	36
	2 nd Subsidiary	75	8	
	Env. Study I	50	4	
4 th	Major	200	16	36
	1 st Subsidiary	75	8	
	2 nd Subsidiary	75	8	
	Env. Study II	50	4	
5 th	Major	450		36
6 th	Major	450		36

Grand Total: 2600 Marks

Credit : 208

2. General :

Semester	Course	Total mark	Credit	Total credit
1 st	1 st elective	75	6	22
	2 nd elective	75	6	
	3 rd elective	75	6	
	English I	50	4	
2 nd	1 st elective	75	6	22
	2 nd elective	75	6	
	3 rd elective	75	6	
	English II	50	4	
3 rd	1 st elective	100	8	28
	2 nd elective	100	8	
	3 rd elective	100	8	
	Env Science I	50	4	
4 th	1 st elective	100	8	28
	2 nd elective	100	8	
	3 rd elective	100	8	
	Env Science II	50	4	
5 th	1 st elective	200	16	32
	2 nd elective	200	16	
6 th	1 st elective	200	16	32
	2 nd elective	200	16	

Grand Total : 2050

Credit : 164

C. Programmes and Courses in the College

The college offers the following courses and programme

- i) Two Year HS course in Arts and Science Streams under Assam Higher Secondary Education Council
- ii) Three Year Degree course (General and Major) in Arts, Science and Commerce under Gauhati University
- iii) Masters' Degree in Geography and Zoology under Gauhati University.
- iv) Career Oriented Courses (COC).
- v) Post Graduate Diploma Courses on Disaster Management (DM)
- vi) Ph.D. programme (Department of Chemistry)

a) **Subjects Offered in Higher Secondary Course (Arts)**

English, MIL (Assamese, Alternative English, Bodo, Hindi), Economics, Political Science, Education, Geography, History, Anthropology, Mathematics, Logic and Philosophy, Assamese Second Language and Hindi Second Language

Students need to opt for the following :

1. English (Compulsory)
2. MIL (Compulsory)
3. Three Elective Subjects
4. One Fourth Subject

Students need to choose any three subjects as electives from the groups given below :

Group A : Advance Languages/ Mathematics/ History

Group B : Political Science/ Education

Group C : Logic and Philosophy

Group D : Anthropology

Group E : Economics

Group F : Geography

b) **Subjects Offered in Higher Secondary Course (Science)**

English, MIL (Assamese, Alternative English, Bodo, Hindi), Physics, Chemistry, Biology and Mathematics.

c) **Three Year Degree Courses (Arts)**

- i) **Major:** English, Assamese, Hindi, Economics, Political Science, Education, Geography, Anthropology, History, Mathematics and Philosophy.

- ii) **General:** English, MIL (Assamese, Alternative English, Hindi), Economics, Political Science, Education, Geography, History, Anthropology, Mathematics, Philosophy, Computer Application and Information Technology, Sociology.

Notes: Students Pursuing Three Year Degree Course in the Arts Stream with Major in a subject are required to choose one optional from the following groups, apart from English and MIL which shall remain compulsory.

Group A: Political Science/Mathematics/Second Language/Sociology.

Group B: Education/Geography/Anthropology

Group C: History

Group D: Economics

Group E: Philosophy

Students pursuing General Course need to choose two optional subjects selecting only one subject from each group (Group A & B).

Group A : Computer Application / Information Technology.

Group B : Education /Political Science.

d) Three Year Degree Course (Science)

i) **Major:** Physics, Chemistry, Botany, Zoology, and Mathematics.

ii) **General :** English: Functional English, Physics, Chemistry, Botany, Zoology, IFF, Geography, Anthropology, Mathematics, Computer Application and Information Technology.

Notes: No student can opt for Major in Physics, Chemistry and Mathematics if he or she fails in Mathematics in the HS Final Examination. To opt for Major in a particular subject, a student has to score a minimum of 45% marks in the same.

e) Three Year Degree Course (Commerce)

i) **Major:** Accountancy and Management.

ii) **General**

1ST Semester: Mathematics, Financial Accounting, Business Organization & Entrepreneurship Development, India Financial System, Introduction to E-Commerce/Cost Accounting/Human Resource Management I/ Rural and Micro Finance (any one).

2ND Semester: Communicative and Functional English, Functional Mil-I: Assamese/ Bengali /Hindi, Financial Accounting, Principles of Management, Business Statistics, Essentials of E-Commerce/

Human Resource planning Development/ Management Accounting/ Micro Credit Institutions
(any one)

3RD Semester: Environmental Studies, Communicative and Functional English- III Functional MIL-II, Corporate Accounting, Direct Taxes, Corporate Law, Advance Corporate Accounting (Accy), Industrial Relation and labor Laws (Mgt).

4TH Semester: Business Economics, Auditing and Assurance, Indirect Taxes, Financial Services, Advance Financial Accounting (Accy), Cost and Management Accounting (Mgt).

5TH Semester: Business Environment, Marketing Management, Financial Management, Regulatory Framework of business (I), Financial Statement Analysis, Customer Relations & Retail Trade Management.

6TH Semester: Information Technology in business, Marketing of Service, Modern Banking practices, Regulatory Framework of Business (II), Project Report.

f) Post Graduate Programmes

- i) **Masters' Degree in Geography under Gauhati University:** Introduced in the year 2016, this programme has an intake capacity of ten (10).
- ii) **Masters' Degree in Zoology under Gauhati University:** It will be introduced in the current academic year.

g) Post Graduate Diploma Course in Disaster Management

Eligibility Criteria for admission: Graduate in any discipline.

h) Career Oriented Courses (COC)

The College offers career oriented courses to the students pursuing degree course. It is a flexible system of certificate, diploma and advance diploma programme which runs parallel to B.A and B.Sc. course. Currently, the college offers the following COC to the students :

- i) Tiwa Language (6th months Diploma Course)
- ii) Entrepreneurship in Small Scale Industries
- iii) Spoken English

D. Examination and Evaluation

- a) The pass marks in each paper is 30% of total marks in the paper (External + internal).
- b) A Student who fails in one or more papers should repeat the papers by attending all the classes and by appearing for internal as well as external examinations in the next examination. A student shall get 3 chances for clearing the papers within five years from the date of admission to the degree programme.
- c) A Student who has completed a semester may be allowed to proceed to the next semester irrespective of the number of papers in which he/she failed.
- d) In order to complete a course a student must obtain pass marks in all the papers in the semesters offered in the concerned course (PG or UG).
- e) A Student who fails in elective papers may be allowed to replace them by other elective papers of the same credit after obtaining prior approval from the department. For this, the procedure for repeating (as in 2. above) would be applicable.
- f) Students who secure that lowest grade (viz. E grade) may be given the option to repeat by following the procedure for repeating (as in 2 above).

Cumulative Performance Index (CPI)

The final result of a four semester course is expressed as the average grade points obtained by the student in the entire course:

$$\text{CPI} = \{(\text{CPA}) \text{ Sem I} + (\text{GPA}) \text{ Sem II} + (\text{GPA}) \text{ Sem III} + (\text{GPA}) \text{ Sem IV}\} / 4$$

Conversion formula: For grades to percentage of marks for humanities and

Social Sciences : For CGPA up to 9.5: $(5 \times \text{CGPA}) + 20$

For CGPA up to 9.5 : $(5 \times \text{CGPA}) - 550$

For Class-I minimum CGPA required is 8

For Class-II minimum CGPA required is 5

For other subjects/ discipline :

For CGPA up to 9.00: $(10 \times \text{CGPA}) - 5$

For CGPA up to 9.00: $(15 \times \text{CGPA}) - 50$

In order to qualify for a PG degree, a student must secure a minimum CGPA of 5.00 (Equivalent to 45% marks).

*** Note : The aforementioned Rules & Regulations of the University are subject to change from time to time. Students are therefore asked to visit the University website www.gauhati.ac.in to know the latest changes.*

E. Admission Procedure

Students must apply for admission in one of the courses in the prescribed admission form Online. The admission form can be obtained online by visiting the college website www.morigaoncollege.edu.in. The form should be filled up online and submitted thereafter by paying an amount of Rs. 120/- through Debit card/Credit card/Net Banking. A printout (hard copy) of the filled up form and the 'payment receipt' should be retained by the student and produced at the time of admission.

Admission to the college is strictly on the basis of merit. **The selected candidates must produce the following testimonials in original at the time of admission and interview.**

- i) Mark sheets and certificates of the qualifying examination in original.
- ii) Caste certificate (for those applying against quota).
- iii) Gap certificate (for those who pass the qualifying examination earlier than the year in which admission is sought).
- iv) Age certificate.
- v) Certificate of co-curricular activities for those applying under 'extra-curricular activity' quota.
- vi) Certificate from competent authority for those applying under 'differently abled' category.

Note : The merit list will be available in college website and selected candidates will receive SMS alerts. Additionally, the merit list will be displayed in the Notice Board of the College. Admission takes place only on scheduled date and time. The selected students must be present on the scheduled date and time at the spot, failing which they will forfeit their seats. No late application will be entertained. Identity cards will be issued to the students at the time of admission.

2. **Reservation of seats:** Seats for students belonging to ST(P) and ST(H), OBC and SC categories are reserved as per government rules and norms. 2% seats are reserved for students who excel in extracurricular activities. Students who wish to apply against this category must produce relevant documents. For H.S students the certificates must be, atleast, of district level and for UG students the certificates must be of state level. Besides, 3% seats will be reserved for the differently abled students.

3. a. Total fee structure for the Academic Session 2017-18

Class	Arts	Science	Commerce
H.S. 1 st year (Girls)	Rs. 3,390.00	Rs. 3890.00	---
H.S. 1 st year (Boys)	3,990.00	4,610.00	---
H.S. 2 nd year (Girls)	3,290.00	3,790.00	---
H.S. 2 nd year (Boys)	3,890.00	4,510.00	---
TDC 1 st Semester (Major)	4,755.00	5,355.00	Rs. 9,000.00
TDC 1 st Semester (General)	4,635.00	5,155.00	9,000.00
TDC 3 rd Semester (Major)	4,455.00	4,785.00	9,000.00
TDC 3 rd Semester (General)	4,200.00	4,655.00	9,000.00
TDC 5 th Semester (Major)	4,455.00	4,785.00	9,000.00
TDC 5 th Semester (General)	4,655.00	4,755.00	9,000.00

b. Total fee of Entrepreneurship in Small Industries (6th months duration) : Rs. 2,500.00

4. Hostel Accommodation

i. The college has two hostels :

1. **Swahid Giribala Deka Girls' Hostel**: intake capacity **100 nos.**

2. **Swahid Mudra Patar Boys' Hostel** : accommodates **30 nos.**

Both the hostels are located inside the college campus and furnished with the essential requirements. The college authority maintains a secure, peaceful and study-friendly environment in the hostels. There is a rest room for ladies in the girls' hostel.

ii. **Hostel admission Procedure**: Students willing to get accommodated must apply in separate admission form available at the cash counter.

iii. **Hostel admission fees : Rs. 5,000.00 (Both boys and girls)**

F. The Staff of the College

Principal : **Dr. Lila Kanta Barthakur**, *M.Sc., Ph.D.*

Vice Principal : **Ganesh Ch. Medhi**, *M.A*

i) Teaching Staff :

Faculty of Anthropology

Dr. Dipali Das Talukdar, Assistant Professor & HOD; *M. Sc., M. Phil, Ph. D (GU), B.T.*

Bibeka Nanda Sarma, Assistant Professor; *M. Sc., M. Phil.*

Dr. Nilofar Jasmin, Assistant Professor; *M.Sc., M. Phil, Ph.D(GU), B.Ed*

Sneha Bordoloi, Assistant Professor; *M. A (Contractual).*

Faculty of Assamese

Narayan Saikia, Associate Professor and HOD; *M.A. (Double),M. Phil.*

Bimal Ch. Bordoloi, Assistant Professor, *M.A (Contractual)*

Biswajit Nath, Assistant Professor, *M.A (Contractual)*

Dibas Chakravorty, Assistant Professor, *M.A (Contractual)*

Faculty of Botany

Jagat Ch. Saikia, Associate Professor; *M.Sc.*

Dr. Minati Sarmah Baruah, Associate Professor; *M.Sc., Ph. D (GU)*

Ami Devi, Associate Professor and HOD; *M.Sc.*

Dilip Ch. Borah, Associate Professor; *M.Sc.*

Ankur Jyoti Bora, Associate Professor; *M.Sc. (Contractual)*

Faculty of Chemistry

Debabrat Sarma, Associate Professor; *M. Sc.*

Dr. Arunima Sarma, Associate Professor ; *M.Sc., Ph.D. (GU)*

Puspa Jyoti Mahanta, Associate Professor and HOD; *M.Sc.*

Dr. Murshid Iman; Assistant Professor; *M.Sc., Ph.D. (T.U.) (Contractual)*

Hrisikesh Deka; Assistant Professor; *M.Sc., (Contractual)*

Faculty of Commerce

Ambarish Kaushik, Assistant Professor; *M.Com.*

Pradip Saikia, Assistant Professor; *M.Sc.*

Puja Prosad, Assistant Professor; *M.Com.*

Uttam Kr. Nath, Assistant Professor; *M.Com, PGDBFS*

Ujjal Kr. Nath, Assistant Professor; *M.Com.*

Kangkan Saikia, Assistant Professor; *MBA*

Faculty of Computer Application

Bulbul Das, Assistant Professor; *MCA*.

Faculty of Disaster Management

Dr. Hahiram Lahkar, Associate Professor (Course Coordinator) , *M.A, Ph.D (S.U)*

Pompi Bora, Assistant Professor, *M.A.*

Faculty of English

Dr. Diganta Kr. Nath, Associate Professor and HOD; *M.A (English), M.A (Linguistics), M.Phil., Ph.D (T.U), PGCTE, PGDTE*

Ajjur Rahman, Assistant Professor, *M.A., M.Phil.*

Ajit Konwer, Assistant Professor, *M.A., M.Phil.*

Dr. Saradashree Choudhury, Assistant Professor, *M.A.,M.Phil., Ph.D (T.U)*

Rimjim Boruah, *M.A. (Contractual)*

Faculty of Economics

Parag Jyoti Mahanta, Assistant Professor; *M.Sc., M. Phil.*

Chandan Sharma, Assistant Professor; *M.A., M.Phil.*

Dr. Budhen Kr. Saikia, Assistant Professor and HOD; *M.A., Ph.D(G.U)*

Mrinmoyee Baishya, Assistant Professor; *M.Sc., M. Phil.*

Faculty of Education

Dhanti Bora, Associate Professor and HOD; *M.A.*

Birat Kr. Panyang, Assistant Professor, *M.A., B. Ed.*

Dr. Kalyan Das, Assistant Professor; *M.A., M. Phil., B.Ed., Ph.D (G.U)*

Himadri Sarmah, Assistant Professor; *M.A., B.Ed. (Contractual)*

Faculty of Geography

Dr. Hahiram Lahkar, Associate Professor & HOD; *M.A., Ph.D. (S.U.)*

Dr. Hemanta Kr. Nath, Associate Professor; *M.A. M.Ed., Ph.D(S.U.)*

Dr. Mainu Goswami, Assistant Professor; *M.A., M. Phil., Ph.D. (NEHU)*

Dr. Pranab Jyoti Sarma, Assistant Professor; *M.A., M.Ed., Ph. D. (NEHU)*

Dr. Nilotpal Kalita, Assistant Professor; *M.A., Ph. D. (G.U.)*

Silpisikha Hazarika, Assistant Professor; *M.A.*

Faculty of History

Dr. Deben Chandra Kalita, Associate Professor and HOD; *M.A.(History), M.A. (Pol. Sc.), Ph.D (CMJU)*

Dr. Himangsu Sharma, Assistant Professor; *M.A., Ph. D (GU)*

Deepak Kalita, Assistant Professor; *M.A., M.Phil., B.Ed. (Contractual)*

Nikhil Kr. Deka, Assistant Professor; *M.A., B.Ed. (Contractual)*

Faculty of Hindi

Jugal Ch. Nath, Assistant Professor and HOD; *M.A., M. Phil.*

Kushal Mahanta, Assistant Professor; *M.A.(Contractual)*.

Harshita Devi, Assistant Professor; *M.A., M. Phil.(Contractual)*

Lima Saikia, Assistant Professor; *M.A., M. Phil.(Contractual)*

Faculty of Mathematics

Dr. Simarekha Bhagawati, Associate Professor and HOD; *M. Sc., B.Ed., Ph.D(S.U)*

Ranjit Kr. Kalita, Associate Professor; *M. Sc. (on FDP leave)*

Prafulla Kr. Bora, Assistant Professor; *M. Sc., M. Phil.*

Dr. Karabi Rajbangshi, Assistant Professor; *M.Sc., Ph.D. (G.U.)*

Dr. Sarujinee Gogoi, Assistant Professor; *M.Sc., M.Phil., Ph. D. (NEHU) (Agaist FDP vacancy)*

Faculty of Political Science

Ganesh Ch. Medhi, Associate Professor and HOD; *M.A.*

Dr. Hemalata Sarma, Associate Professor; *M.A. Ph.D. (CMJU)*

Achyut Kr. Das, Assistant Professor; *M.A.*

Dr. Pallavi Hazarika, Assistant Professor; *M.A, M.Phil. Ph.D. (NEHU)*

Faculty of Philosophy

Nilamoni Phukan, Associate Professor and HOD; *M.A.*

Dr. Sanjib H. Thakuria, Associate Professor, *M.A., M. Phil., M.Ed., PGDDE., Ph.D (CMJU)*

Jamuna Bordoloi, Assistant Professor; *M.A. (Contractual)*

Bibharani Bora, Assistant Professor; *M.A. (Contractual)*

Faculty of Physics

Kabita Sarma, Associate Professor; *M.Sc.*

Pallab Ch. Goswami, Associate Professor; *M.Sc.*

Babul Talukdar, Associate Professor and HOD; *M.Sc.*

Nurul Islamuddin Ali Ahmed, Associate Professor; *M.Sc.*

Mushahidul Ahmed, Assistant Professor; *M.Tech. (Contractual)*

Faculty of Zoology

Dr. Bodheswar Kalita, Associate Professor; *M. Sc, Ph. D (GU)*

Dr. Dhananjay Kusre, Associate Professor and HOD; *M. Sc., M. Phil. Ph.D(GU)*

Dr. Kamal Ch. Bhuyan, Associate Professor; *M.Sc., B. Ed., Ph.D.(GU)*

Dr. Abdul Q. Osmani, Assistant Professor; *M.Sc., M. Phil, B.Ed., Ph.D (CMJU)*

Rijuana Ahmed, Assistant Professor; *M.Sc., (Contractual)*

Library Staff

Alakesh Roy, M.L.I.Sc., M. Phil., *Librarian*

Bhupen Ch. Bhuyan, B.A., *Library Assistant*

Deben Ch. Nath, *Bearer*

ii) Non-teaching Staff :

Gopal Chandra Das, Senior Assistant

Dara Singh Patar, Senior Assistant

Lakheswar Medhi, Junior Assistant

Harendra Medhi, Junior Assistant

Jibanjyoti Bora, Junior Assistant

Amarjyoti Nath, Junior Assistant

Madhurya Prasad Sarmah, Junior Assistant

Laboratory Assistant : Madhav Chandra Bora

Laboratory Bearers :

Chemistry Lab : Bapdhan Nath
Kusheswar Medhi

Zoology Lab : Rabin Medhi
Naren Kalita

Botany Lab : Ghanendra Nath
Cheniram Medhi

Physics Lab : Thanu Ram Medhi

Anthropology Lab : Suren Haldar

Geography Lab : Nabin Hazarika

Education Lab : Jitram Das

Commerce Dept. : Bhagadutta Nath (*Temporary*)

Grade- IV Employees	:	Nareswar Hazarika Ballav Chandra Bora Arun Chandra Bora Pradip Kr. Nath Nareswar Saikia
Electrician	:	Bipul Bora
Night Chowkidars	:	Puspa Hazarika Bhaben Hazarika Jayanta Kalita
Gardener	:	Juganta Kr. Nath (<i>Temporary</i>) Aman Nath (<i>Temporary</i>)
Cook (Boys' Hostel)	:	Jagadish Nath (<i>Temporary</i>)
Metron (Girls' Hostel)	:	Manju Saikia
Cook (Girls' Hostel)	:	Sunali Deuri (<i>Temporary</i>) Riju Patar (<i>Temporary</i>) Shukhleswari Bordoloi(<i>Temporary</i>)
Gate Keeper	:	Kishor Kr. Nath (<i>Temporary</i>)
Cleaner	:	Sonali Medhi (<i>Office</i>) Meena Basfar (<i>Girls' Hostel</i>) Sangeeta Basfar (<i>Girls' Hostel</i>)

F. Various Wings of the College

i) Internal Quality Assurance Cell (IQAC) :

For performance, evaluation, assessment and accreditation and quality upgradation, Morigaon College has an Internal Quality Assurance Cell (IQAC), formed on 2nd June, 2005. The basic objectives of the IQAC are: (a) to ensure continuous improvement in the entire operations of the institution, (b) to ensure stakeholders' connection with the institution and (c) to develop a system for conscious, consistent and catalytic improvement in the performance of the institution.

The current body of the IQAC comprises of the following stakeholders :

Chairperson	:	Dr. Lila Kanta Barthakur, Principal, Morigaon College
Coordinator	:	Dr. Nilofar Jasmin, Dept. of Anthropology, Morigaon College
Senior Administrative Officer	:	Vice -Principal, Morigaon College
External Expert	:	Principal, DIET, Morigaon
Member(s) from Local Society:		Sri Ashok Deka, Social Worker, Morigaon
Alumni Member	:	Sri Munin Ch. Mahanta, Former MLA, Morigaon Constituency
Teacher Members	:	Sri Pallab Ch. Goswami, Dept. of Physics Dr. Diganta Kumar Nath, Dept. of English Dr. Budhen Kumar Saikia, Dept. of Economics Dr. Himangsu Sarmah, Dept. of History Dr. Sanjib Hussain Thakuria, Dept. of Philosophy Dr. Hemanta Kumar Nath, Dept. of Geography Dr. Saradashree Choudhury, Dept. of English
Student Members	:	President, Morigaon College Students' Union

The following Committees/Cells have been formed by the IQAC, Morigaon College and are vested with respective responsibilities for the all round development of the institution :

ii) Academic Committee

Convener : Principal, Morigaon College

Members : All Head of the Departments

Functions :

- Looks after all the academic matters and UGC related activities.
- Prepare annual academic calendar and prospectus of the college.
- Prepare schedules for examinations.
- Held student union body election, college week and all different types of activities.

iii) **Research Committee**

Convener : Dr. Saradashree Choudhury, *Department of English*

Functions :

- To encourage the teachers and students to develop research culture and to keep all records of research projects.
- To arrange and conduct seminar/workshop/symposia etc.
- To study the best practices (Teaching and learning) of other colleges.
- To find new idea of the best practices what will be beneficial for college stakeholder.
- To survey local community needs.
- To publish research works.
- To develop research infrastructures in the college campus.

iv) **Extension Activity Cell**

Convener : Dr. Sanjib Hussain Thakuria, *Department of Philosophy*

Functions :

- To take up village development schemes such as adult education, look after cleanness local area, school adaptation programme, community service and programmes related to integration.
- To bring awareness on environment, disaster etc. among the common people.
- To exercise relief work during the time of natural calamities.
- To Provide self financing consultancy programme (earn and learn scheme) to the Stakeholders.
- To take up Cultural activities.

v) **Health Unit**

Convener : Mrs. Kabita Sarma, *Department of Physics*

Functions :

- To arrange First-Aid basic training
- To conduct awareness programmers to promote health and hygiene of the student as well as teachers and other staff of the College.
- To organize Blood Donation Camp.
- To conduct awareness programmers on AIDS, CANCER in collaboration with local NGOs, College extension activity cell or any other Govt. organizations.
- To observe World Health Day, World Red Cross Day, World AIDS Day, World Anti-Tobacco Day. etc.

vi) Grievance Redressal Cell

Convener : Sri Ganesh Ch. Medhi, *Vice principal*

Functions :

- To check the tendencies and grievances related to smoking, drug, alcohol etc. of the students.
- To introduce smooth and confidential procedure of receiving any grievances from the students, guardians and employees of the institution.
- To look after undue/unauthorized Juvenile activities and to conduct awareness programmes related to Juvenile Justice.
- To conduct awareness programmes on Legal Right of men and women.

vii) Canteen and Hostel (Management) Committee

Convener : Sri Chandan Sarma, *Department of Economics*

Functions:

- To fix standered rate of items from stakeholders.
- To ensure hygienic quality of Canteen/Hostel items.
- To look after the accommodation and infrastructure facilities of hostels.
- To call tender periodically for smooth functioning of the Canteen.
- To look after the behavioral conduct of student inside the canteen and Hostel.
- To take up necessary steps for improving common room, dining hall, indoor games, gardens hostel library, publication culture etc in hostel premises.
- To take up necessary steps for arranging proper security service, drinking water, sanitation facilities, waiting shed for guardians etc.
- To prepare rules and regulations for hostel borders.
- To constitute student Sub-committees to conduct internal hostel affairs.

viii) CIT (Computer Information Technology) Committee

Joint Convener : Mrs. Ami Devi, *Department of Botany*

Sri Bulbul Das, *Department of Computer Application*

Functions :

- To develop and maintain computer networking system of the college.

- To regularly update the College website.
- To Arrange self-finance course (earn end learn scheme) and provide training to all employees of the college.
- To take up necessary steps towards introduction of various computer related courses.

ix) Committee For Games & Sports

Convener : Sri Achyut Kumar Das, *Dept. of Political Science*

Functions :

- To encourage student participation in state/national level sport events.
- To promote sports for women.
- To provide optimum indoor and outdoor sports facilities.
- To arrange coaching for different games for stakeholders.
- To promote yoga/gymnastics.

x) Student Support and Progression Cell

Convener : Dr. Hemalata Sarma, *Department of Political Science*

Functions :

- To introduce mentoring system in the college.
- To identify weak students.
- To organize tutorial classes for the weaker students.
- To arrange facilities for differently abled students.
- To provide financial support to the economically weaker students.

xi) Career Guidance Cell

Convener : Dr. Abdul Quium Osmani, *Department of Zoology*

Functions :

- To conduct survey among students on their career options.
- To arrange programmes to create awareness about the importance of higher education.
- To arrange coaching classes on CAT, MAT, APSC, UPSC etc.
- To conduct orientation programmes for new-comers.
- To organize programmes for personality development, soft skills and communication skills.
- To provide job information.
- To maintain records of past students regarding their career.

xiv) Library Committee

Convener : Sri Alakesh Roy, *Librarian, Morigaon College*

Functions :

- To act as a channel of communication between the library and college authority.
- To maintain the expenditure.
- To make recommendations of library equipments, books and journals.
- To provide/introduce book-borrow system.
- To provide e-journals.
- To work for the strategic development of the library.
- To introduce feedback system of the readers (specially teachers).
- To observe college library day.
- To establish the library as information center.

xiii) Sexual Harassment Redressal Cell

Convener : Dr. Nilofar Jasmin, *Department of Anthropology*

Functions :

- To prepare complaint redressal procedure.
- To conduct programmes relating to women welfare and promotion of gender amity.
- To keep record of every gender discrimination/physical or verbal sexual harassment case.
- To provide consultation to everyone who want to discuss issues related to gender discrimination.
- To provide support service (legal and health) to the victimized with the help of the college authority.
- To organize student counseling program to prevent sexual harassment.

xiv) Press & Public Relation Cell

Convener : Dr. Hahiram Lahkar, *Dept. of Geography*

Functions :

- To arrange for the publication of events, activities etc. of the college in print media (News papers etc.) and electronic media.
- To develop a cordial relationship among teachers, students and guardians.
- To involve parents/guardians in different activities of the college.
- To maintain record of the alumni of the institution and to assure active involvement of the alumni in various matters related to the college.

xiv) Anti-ragging Committee (For the Session 2018-19)

- 1) *Chairperson*
Principal, Morigaon College
- 2) *Member Secretary*
Vice Principal, Morigaon College
- 3) *Members*
 - a) ADC, Morigaon Revenue Circle
 - b) DSP, Morigaon
 - c) G.S, Students Union Body, Morigaon College
 - d) Ajit Sarmah, Reporter
 - e) Indra Mohan Baruah, Guardian Member, Morigaon College G.B.
 - f) President, Morigaon College Students' Union

xv) Anti-ragging Squad

- 1) Sri Dhanti Bora : Convener
- 2) Dr. Himangsu Sarmah : Member
- 3) Achyut Das : -do-
- 4) Dipak Kalita : -do-
- 5) Dr. Saradashree Choudhury : -do-

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মৰিগাঁও মহাবিদ্যালয় সংগীত

সূৰ্য সন্ধানী
 সূৰ্য সন্ধানী
 আমি সূৰ্য সন্ধানী
 ওঁঠে ওঁঠে ভাষা দি
 দুচকুত আশা দি
 পোহৰাও জগতখনি।
 অতীতৰ সাধুকথা
 আইতাই ছবি অঁকা
 ইতিহাস মাথো সময়ৰ
 নতুন দিনৰ সুৰে
 প্ৰতিমাত প্ৰাণ ঢালো
 আমি দিঠকৰ ৰূপ খনিকৰ।
 হাতে হাতে হাত ধৰি
 জাতিভেদ পৰি হৰি
 মিলনৰ গীত গাই যাওঁ
 সেউজীয়া আলিয়েদি
 প্ৰগতিৰ মালা গাঁঠি
 জননীৰ হাঁহি উজ্জলাও
 জ্ঞানৰ দীপালী বিলাও।

কথা : নীলমণি ফুকন

সৰ : ড° হেমন্ত কমাৰ নাথ

